

**LUDOVIKA UNIVERSITY OF PUBLIC SERVICE
DOCTORAL SCHOOL OF MILITARY SCIENCES**

**OPERATING REGULATIONS
(DSMS OR)**



INTRODUCTION

- (1) The Operating Rules of the Doctoral School of Military Sciences (hereinafter DSMS) (hereinafter OR) are based on the following laws and regulations:

Act CCIV of 2011 (hereinafter ANHE); government decree No. 387/2012 (XII.19.) on doctoral schools, the order of doctoral procedures and habilitation; government decree No. 137/2024 (VI.28.) on the legal status of military personnel; resolution No. 2016/6/V/1 of the Hungarian Higher Education Accreditation Committee (hereinafter: HEAC): guidelines for the submission of the establishment of a doctoral school and the updating of the data of an operating doctoral school; Study and Examination Regulations of the Ludovika University of Public Service (hereinafter USER); and the Doctoral and Habilitation Regulations of the Ludovika University of Public Service (hereinafter UDHR).

- (2) The DSMS is an organisational unit accredited by the (HEAC) to provide an organisational framework for the acquisition of doctoral education and research, as well as the ability to work independently as a scientific researcher, and to prepare for obtaining a doctoral degree.
- (3) The scope of the DSMS OR extends to the DSMS Head of School, the Scientific Secretary, the school's academic and degree referents, the teachers of the doctoral school, scientific researchers, doctoral students belonging to the DSMS, as well as matters related to doctoral training and degree acquisition.
- (4) In cases not covered by the DSMS OR, the provisions of the UDHR shall be considered as authoritative.

CHAPTER I

GENERAL PROVISIONS

1. §

- (1) Designation: Doctoral School of Military Sciences
- (2) Address: H-1101 Budapest, X. Hungária Boulevard 9-11. Building "A" 4th floor
Postal address: 1581. Budapest, Pf. 15.
Phone: HM: 29-286, City: 432-9000
- (3) Year of foundation: 1996
Date of final accreditation: 22nd February 2002
HEAC code number: D132
- (4) Designations in foreign languages:
- English: Doctoral School of Military Sciences
French: Ecole de Doctorat des Sciences Militaires
German: Doktorandenausbildung der Militärwissenschaften

Russian: Докторская Школа Военных Наук

- (5) The legality supervision of the DSMS is performed by the Rector of the UPS. The DSMS is managed by the DSMS Head of School, with the involvement of the Scientific Secretary – taking into account the decisions of the Doctoral Discipline Council (hereinafter DDC).
- (6) The tasks and operation of the DSMS are regulated in detail by the UDHR.

2. §

- (1) An application for the establishment of the doctoral school must be submitted to the Senate. The termination of the DSMS shall be decided by the University Doctoral and Habilitation Council (hereinafter UDHC), or the Senate on the initiative of the Rector. In the case of the Rector's initiative, the Senate shall request the opinion of the UDHC before making its decision. The Rector may, according to the decision of the Senate, initiate the modification of the registered data of the DSMS at the Educational Authority. Other decrees related to the establishment of the doctoral school are regulated by Article 13 of the UDHR.
- (2) The DSMS OR is the charter of the DSMS.

CHAPTER II

PURPOSE AND TASKS OF DSMS

3. §

Purpose and tasks of DSMS

- (1) The purpose of the DSMS is to plan and organize the training and preparation of doctoral students and individual preparatory applicants applying for the scientific (PhD) degree in the discipline of "Military Sciences", as well as to prepare them for obtaining the doctoral degree (PhD).
- (2) The DSMS conducts doctoral training in close cooperation with the faculties, institutes, departments, educational and organizational units of the University, and in order to ensure the quality of training and research tasks, it also involves persons with scientific degrees from other universities, military organizations and research institutions to the extent necessary, taking into account the regulations of the HEAC.
- (3) The tasks of the DSMS are:
 - a) reviewing the research topics planned for publication by the doctoral research announcers and supervisors, compiling them and submitting them to the DDC for approval;
 - b) preparing, organising and conducting the admission interviews, notifying applicants of the admission date; requesting and notifying the members of the Admission Committee (hereinafter AC) based on the decision of the DDC;
 - c) elaboration of the structure and documents of the organized doctoral training;
 - d) elaboration and publication of information related to training;

- e) assisting doctoral students in their administrative work;
- f) to manage, control and record the academic affairs of doctoral students and individual preparatory students participating in the training in the NEPTUN Unified Study System;
- g) issuing certificates/authentication (student status, issuing copies of school books/electronic study books);
- h) performing financial and administrative tasks related to doctoral training, obtaining degrees and education;
- i) supervising the preparation of four-year individual study and research programmes and semester-long study and research plans, and keeping a copy of the plans;
- j) preparation and conduct of complex exams;
- k) keeping the electronic and non-electronic documents and document folders of students related to the training;
- l) collecting and approving the "Informative Data" prepared by the students every semester, including the semester reports of the supervisors;
- m) preparing proposals for DDC and UDHC meetings;
- n) coordinating and managing the activities of the research areas;
- o) preparing reports on the activities of the DSMS;
- p) notifying the persons concerned of DDC's decisions;
- q) keeping the DSMS website up to date;
- r) the issuance of the absolutorium;
- s) active participation in the degree acquisition procedures of doctoral candidates;
- t) organization of scientific conferences;
- u) the organisation of exams, the full administration of workshop discussions and the degree acquisition procedure, with the exception specified in Article 19 (2) b) of the UDHR;
- v) organizing cooperation with the real workshops of doctoral training and research, the departments;
- w) the further administrative tasks of the DSMS are regulated by Article 15(3) of the UDHR.

CHAPTER III

DSMS ORGANIZATION AND BODIES

4. §

The DSMS Organization

- (1) The training, research, planning, management and registration tasks of the DSMS are carried out by senior lecturers with a scientific degree who hold full-time

positions at other units (departments) of the university (the DSMS Head of School, the Scientific Secretary). Exceptions to this are study and degree referents.

(2) The DSMS Head of School and his staff:

The DSMS Head of School is a university professor and a doctor of the Hungarian Academy of Sciences who is elected from among the core members of DSMS, and who is in a full-time employment relationship with the University. The DSMS Head of School is the Chairperson of the DDC.

Direct colleagues of the DSMS Head of School:

- a) Scientific Secretary;
- b) study and degree referents.

Bodies and leaders assisting the work of the DSMS Head of School:

- a) DDC;
- b) core members;
- c) heads of research areas;
- d) DSMS instructors;
- e) DSMS supervisors;
- f) DSMS theme advertisers.

(3) DSMS comprises seven research areas, led by heads of research area.

a) DSMS's research areas:

1. Strategic and Defense Studies;
2. The relationship between defense and society;
3. Theory of Military Art;
4. Military history, history of Military Art;
5. Defence economics and logistics;
6. National security;
7. Theory of Defense Informatics and Communication.

b) Conditions for establishing a research area:

A research area can be established in the doctoral school if it has a sufficient number of lecturers and topic writers with relevant publications related to the research field, and if it has a training plan. The launch and termination of research area training is initiated by the DDC at the UDHC. It is regulated in detail by Article 14(1) of the UDHR.

5. §

DSMS Boards

- (1) The HDI boards are:
 - a) DSMS DDC
 - b) Council of Heads of Research Areas (CoH RA)
- (2) The top-level governing body of DSMS is the DDC.
- (3) The work of the DSMS may be assisted by committee(s) temporarily established to carry out a specific task. At the end of the task, these committee(s) are obliged to report to the DDC, which terminates these committee(s) simultaneously with the approval of the report(s).

CHAPTER IV

DSMS BOARDS, HEAD OF SCHOOL, CORE MEMBERS, STAFF, HEAD OF RESEARCH AREA, LECTURER, THEME ADVERTISERS, SUPERVISOR

6. §

DSMS Disciplinary Doctoral Council (DDC)

- (1) The Chairperson of the DDC is the DSMS Head of School. The professional work of the DSMS Head of School is supported by DDC. Its full members with voting rights are: the DSMS Head of School, its core members and four external members. Its members with the right of consultation are the Dean of the Faculty of Military Sciences and Officer Training or his representative (Vice-Dean for Scientific Affairs), the Secretary of the DDC, the Quality Assurance Officer, the heads of the research area, and the student representative. The secretarial duties of the DDC are performed by the DSMS Scientific Secretary. The DDC meets regularly, usually every two months, but at least two weeks before the UDHC meetings.
- (2) The tasks and authority of the DDC are:
 - a) decides on the research topics of the doctoral training and the supervisors;
 - b) prepares the discipline-specific part of the doctoral training plan;
 - c) decides on instructors;
 - d) decides on the approval of unannounced, individual research topics;
 - e) decides on the principles and framework of the work of supervisors, and determines the duties of supervisors in relation to doctoral students during and after the training period;
 - f) decides on the members of the AC;
 - g) decides on the admission of students;
 - h) decides on credit recognition;
 - i) decides on the doctoral student's doctoral topic and the title of the thesis;

- j) decides on requests for change in the supervisor;
 - k) decides on the requirements of the complex exam;
 - l) decides on the admission of students to the complex exam;
 - m) decides on the subjects of the complex exam based on the content of the training plan, establishes the Complex Exam Committee;
 - n) decides on the initiation of the degree acquisition procedure;
 - o) decides on the official reviewers of the doctoral dissertation, appoints the members of the Evaluation Committee;
 - p) based on the opinion of the Evaluation Committee, it decides on the application for a closed defence;
 - q) make proposals to the UDHC on matters falling within the UDHC's competence.
- (3) The appeal forum of the DDC is the UDHC.
- (4) The DDC's task and its competence are regulated in detail by Article 12 of the UDHR and the DDC's Rules of Procedure.

7. §

Council of Heads of Research Areas (CoH RA)

- (1) Each of the seven research areas of the DSMS have their respective head. The CoH RA is made up of them. The Chairperson of the CoH RA is the DSMS Head of School. The CoH RA meets occasionally.
- (2) If necessary, it decides with the right of consultation:
- a) the harmony of research areas;
 - b) the professional adequacy of research topics;
 - c) it may make proposals for the requirements of the DSMS Training Plan, for the DSMS Study and Examination Regulations and for other documents.
- (3) If necessary, the DDC may request the opinion of the CoH RA on professional topics concerning the DSMS.

8. §

DSMS Head of School

- (1) The DSMS Head of School is a university professor in a full-time employment relationship with the university, a doctor of the Hungarian Academy of Sciences. The DSMS Head of School is appointed by the Rector for a period of five years on the recommendation of the UDHC and based on the approval of the HEAC, which may be extended several times.
- (2) Duties of the DSMS Head of School:
- a) coordination of the doctoral training;

- b) to ensure the high scientific quality of the DSMS and the undisturbed continuity of education;
 - c) directing the work of the DSMS and enforcing the decisions of the DDC;
 - d) coordinating and guaranteeing the quality of professional work;
 - e) representation of the doctoral school;
 - f) to manage the operation of the DSMS. The work of the DSMS Head of School is regulated in detail by the UDHR;
 - g) decisions on the postponement (suspension), study, disciplinary and examination matters of doctoral students, as well as on the termination of the student status in cases where it is not terminated by law.
- (3) The work of the DSMS Head of School is directly assisted by the heads of research areas invited by the DDC, the members of the DDC, the DSMS Scientific Secretary and the study and degree referents.

9. §

Core members of the DSMS

- (1) DSMS core member can be a person who:
- a) has a scientific degree;
 - b) conducts continuous, high-level scientific activities in its field of research, which can be monitored on the National Scientific Works Collection (hereinafter NSWC) and in the National Doctoral Council (hereinafter NDC) database;
 - c) proved his or her suitability to lead doctoral candidates by obtaining a doctoral degree under his or her supervision;
 - d) meets the requirements of the HEAC as a regular member; a lecturer or scientific researcher employed by a given higher education institution, full-time, employed or as a public servant; who pursuant to section 26 (3) of the Act CCIV of 2011 on National Higher Education (hereinafter: ANHE) designated this higher education institution for the purpose of considering the existence of the operating conditions;
 - e) undertakes to also carry out supervisory activities in the doctoral school;
 - f) the requirements for core members are regulated in detail by Article 13 of the UDHR.

10. §

The DSMS Scientific Secretary

1. The Scientific Secretary is requested by the DDC on the proposal of the DSMS Head of School, and approved by the UDHR, who is a university professor or associate professor in employment with the university. The term of office of the Scientific Secretary is five years, which can be extended several times.
1. Duties of the DSMS Scientific Secretary:
 - a) coordinates the training, organizational and academic work of the doctoral school and is responsible for its quality;

- b) coordinates and directs the planning, training and scientific research activities of the research areas;
- c) participates in the drafting of documents;
- d) directs the professional activities of the study and degree referents;
- e) performs the secretarial duties of the DDC;
- f) prepares for DDC meetings;
- g) checks credit accountings;
- h) checks the veracity of the issuance of the absolutorium;
- i) supervises the procedure for conducting workshop discussions;
- j) is responsible for updating the website of the DSMS;
- k) according to the tasking of the DSMS Head of School prepares the documentation appropriately.

11. §

The Study and Degree Officers

- (1) The study and degree referents belong to the staff of the Faculty of Military Science and Officer Training.
- (2) Duties of the DSMS Study Officer:
 - a) handles the administrative affairs of the DSMS;
 - b) keeps students' training documents;
 - c) assists students in managing their academic and administrative affairs;
 - d) assists in the accommodation of scholarship students in offices and their furnishings;
 - e) helps the integration of foreign students;
 - f) performs the tasks assigned by the DSMS Head of School and the Scientific Secretary;
 - g) his/her detailed tasks are included in the job description set for him/her.
- (3) Duties of the DSMS Degree Officer:
 - a) handles the administrative affairs of the DSMS;
 - b) keeps the documents of students related to obtaining a degree;
 - c) assists students in managing their administrative matters related to obtaining a degree;
 - d) organizes the acquisition of degrees;
 - e) performs financial activities related to training and obtaining a degree;
 - f) performs the duties assigned by the DSMS Head of School and Scientific Secretary;
 - g) his/her detailed tasks are included in the job description set for him/her.

12. §

Head of Research Area

- (1) The head of the research area (hereinafter HRA) may be a university professor, college professor or associate professor employed full-time by the University and considered for accreditation purposes. A person can only be the head of one research area.
- (2) Duties of the HRA:
 - a) guaranteeing the quality of professional training in the research area;
 - b) proposal for admission to doctoral training;
 - c) initiative to approve or change the supervisor;
 - d) proposal for changes to the training and new research topics;
 - e) approval of the doctoral student's individual study and research program and his/her study and research plan;
 - f) management of the professional activities of the research area;
 - g) preparation of workshop discussions, complex exams, participation in committees;
 - h) reporting doctoral students every semester in the *Research and Dissertation Phase*;
 - i) approval of the syllabus of the subjects in his/her research area;
 - j) the duties of the HRA are regulated in detail by Article 15(5) and Article 16(1) of the UDHR.

13. §

DSMS Instructor

- (1) The instructors of the DSMS may be those instructors and researchers with a scientific degree who, on the recommendation of the DSMS Head of School, are considered suitable by the DDC to perform teaching, research and supervisory tasks within the framework of the DSMS.
- (2) A DSMS lecturer can primarily be a full-time lecturer at UPS, an external lecturer can only be employed if the DSMS teaching staff is unable to cover the given subject area.

Additional Terms:

- a) have held a PhD for at least three years;
- b) the instructor's data sheet should be continuously updated and available in the NDC and NSWC databases;
- c) the advertised subject should be related to the given area of research;
- d) have a subject program approved by the HRA;
- e) the duties of the instructor are regulated in detail by Articles 13 and 14(3) of the UDHR.

14. §

Announcer of the doctoral topic

- (1) The announcer of the doctoral topic may be a lecturer or researcher belonging to the staff of the UPS, or in justified cases, an external person with a scientific degree, whose topic announcement has been accepted by the head of the given research area and approved by the DDC.
- (2) After obtaining the scientific (PhD) degree, he/she certifies his/her suitability as a scientific supervisor by regularly publishing his/her own research results for at least three years or by undertaking co-supervision.
- (3) The right to announce the topic must be applied for at the DDC, the conditions of which are:
 - a) the applicant must carry out continuous research and publication activities in the topic to be announced;
 - b) an external applicant may have a special research topic if it is in line with the list of research topics preferred by the clients;
 - c) the data sheet of the topic announcer should be continuously updated and available in the databases of the NDC and HSWC.

15. §

The supervisor and his duties

- (1) The supervisor of a doctoral topic is a lecturer or researcher who has had a scientific degree for at least three years, who is a member of the staff of the NUPS, who has carried out significant research and publication activities in the topic to be announced, and whose topic announcement has been approved by the DDC on the proposal of the HRA.
- (2) The supervisor's data sheet should be continuously updated and available in the databases of the NDC and HSWC.
- (3) Duties of the supervisor:
 - a) announces the doctoral topic and participates in the admission procedure;
 - b) responsibly directs the doctoral student's study and research activities;
 - c) certifies the completion of the finished study and research tasks by signing the doctoral student's semester information and transcript (electronic transcript) every semester;
 - d) makes proposals for the doctoral student's study and research plan, and if approved, is responsible for its high-quality implementation;
 - e) at the end of the training or individual preparation, prepares a summary report on the study and research work carried out by the doctoral student (individual preparation) before the complex exam, and then makes a proposal for the award or refusal of the absolutorium;
 - f) prepares the workshop discussion of the completed doctoral thesis draft, announces it at the DSMS Secretariat, and then conducts it in accordance with the

rules of procedure (the DSMS publishes the date and the draft thesis on the DSMS website);

- g) is responsible for publishing the doctoral student's research results in the form of scientific publications;
- h) verifies the fulfilment of the doctoral student's minimum PhD research requirement and, in case of applying for a degree, recommends to the DDC whether to accept or reject it;
- i) reports in writing on the activities of the doctoral student led by him or her every semester;
- j) supports doctoral students in winning scholarships abroad;
- k) makes a proposal — with the agreement of the HRA — on the subjects of the complex exam and on the members of the complex exam committee;
- l) responsibly directs the preparation of doctoral candidates for obtaining a degree;
- m) co-supervisor is optional in the case of an interdisciplinary topic, if the joint help of two experts is needed during the development of the doctoral student's research topic. A co-supervisor must be asked even if the supervisor is a foreign or non-university person, when it is not possible to provide continuous assistance to the doctoral student or to conduct the workshop discussion in accordance with the rules. In the case of dual supervision, one of the supervisors must be indicated as a responsible co-supervisor. This must be made clear during the admission process!
- n) One supervisor (at the university) may simultaneously promote a maximum of 4 (four) topics and supervise 4 (four) doctoral students.

16. §

Persons, organizations, bodies indirectly participating in the doctoral procedure

The Dean

- (1) The Dean is responsible for the conditions of the basic operation of the HDI and the provision of the necessary resources.
- (2) Provides the financial, infrastructural and professional conditions necessary for the study and research activities of doctoral students.

The departments

- (1) The teaching of doctoral students is carried out by lecturers with scientific degrees from the institutes/departments on the basis of the student's four-year individual study and research programme.
- (2) The student also submits a copy of his/her four-year individual study and research programme to the departments teaching the chosen subjects, on the basis of which the departments can plan their teaching activities.
- (3) The further tasks of the departments are regulated by the UDHR.

CHAPTER V

RIGHTS AND OBLIGATIONS OF DOCTORAL STUDENTS, INDIVIDUAL PREPARATORY STUDENTS AND DOCTORAL CANDIDATES

17. §

Rights of doctoral students and doctoral thesis submitters

- (1) Doctoral students participating in organised training enter into a student relationship with the University, therefore they are entitled to all the rights and benefits of other students of the institution.
- (2) Students can ask for the choice of the form of training (full-time, correspondence, individual preparation).
- (3) Students can request the suspension of his/her student status up to three times, for a total of four semesters.
- (4) Students can request a change to his/her doctoral topic or the title of his/hers dissertation.
- (5) Students can participate in a part-time training abroad – or at another Hungarian university.
- (6) Students can interrupt his/her studies (he/she can finish it)).
- (7) Students can take on teaching duties.
- (8) The cost of the training can be borne by the workplace.
- (9) Students can use the infrastructure of the university.
- (10) Students can make a proposal for his/her supervisor(s).
- (11) Doctoral students participating in part-time training, individual training and individual preparation may also carry out their individual research work at their workplace, provided that it qualifies as a research institution.
- (12) Can elect – except for those obligatory – research seminars.
- (13) Can comment on instructors' activity.
- (14) Students can participate in grants, scientific research projects, scientific forums, and publish his/her research results.
- (15) Students can take advantage of grants, exemptions, and benefits based on university regulations and relevant legislation.
- (16) Students may make proposals on any question related to the life of the University – including the DSMS – and may request a substantive answer to it.
- (17) Students can request to be transferred to another doctoral school.
- (18) Students can be elected to the DSMS bodies with the right of consultation.
- (19) The further rights of students are regulated by Article 31 (1) of the UDHR.

18. §

Duties of the doctoral students

- (1) Comply with the provisions of the DSMS Study and Examination Regulations (hereinafter SER).
- (2) Participate in mandatory mergers.
- (3) To meet the requirements of the research institution (department, institute, centre) (lecturer obligations, tasks of organising science, participation in tender work, etc.), supervised by the head of the given department.
- (4) Professional doctoral students are obliged to notify their service superiors of their intention to change the form of training, suspend their student status and undertake part-time training abroad.
- (5) To comply with the study and exam rules set out in the legislation on doctoral training and the regulations of the University; and the disciplinary regulations.
- (6) To pay the fees and reimbursements of the doctoral training – in accordance with the relevant laws and regulations.
- (7) Comply with scientific ethical rules and standards of conduct.
- (8) The obligations of doctoral students are regulated in detail by Article 33(2) of the UDHR.

CHAPTER VI

DSMS ADMISSION AND TRAINING SYSTEM

19. §

The concept and content of training and degree acquisition

- (1) The HDI awards a doctoral degree (PhD) as a scientific degree in the "Military Sciences" discipline recognized by the HEAC, in accordance with the international equivalence criteria and on the basis of an organized full-time, correspondence, individual training or individual preparation following a degree procedure.
- (2) A doctoral degree is a scientific degree awarded by the EDHT, the conditions for obtaining it are determined by the University in the UDHR within the framework of the ANHE. The doctoral degree certifies the high-quality knowledge of a given research area, its cultivation enriching with new results, and the suitability for independent research work. The doctoral degree can be obtained by participating in doctoral training and the subsequent doctoral degree acquisition procedure. An exception to this is individual preparation, when a doctoral degree can be obtained without doctoral training.
- (3) The doctoral training ends with the acquisition of the absolutorium.
- (4) Obtaining a doctoral degree is an act independent of the time of the training. One can apply for a degree after obtaining the final certificate (absolutorium), within the time specified in the UDHR.

(5) The level of knowledge required to obtain a doctorate (PhD) degree can be achieved:

a) In the framework of the training organized by the DSMS:

- full-time, scholarship or self-financed training,
- part-time (correspondence) self-financed or individual training.

b) Through individual preparation.

20. §

Order of the admission procedure

- Admission to doctoral training can be obtained on the basis of the admission procedure. The organisation and implementation of the admission procedure is the responsibility of the doctoral schools and the Office of Academic Affairs (hereinafter OAA). The admission schedule for applying to the doctoral school is included in the UDHR.
- Those who can apply for the organized training and individual preparation are those who:
 1. a Master's degree and a diploma attesting to a professional qualification or an equivalent diploma attesting to a university degree and professional qualification, and
 - a) have at least a B2 level (intermediate) complex state-recognized language exam or an equivalent certificate in one of the listed foreign languages:
 - official languages of all European countries;
 - Arabic;
 - Hebrew;
 - Japan;
 - Chinese;
 - Korean;
 - Latin;
 - Ancient Greek.
- Persons may apply for part-time training under the conditions set out in paragraph (2) if their employment relationship and working conditions enable them to meet the requirements of the training and the acquisition of a doctoral degree. Applicants may only be admitted to part-time training if the conditions for training and scientific research can be provided at their workplace or other place.
- The aim of the individual preparation is to enable applicants with a master's degree and a diploma certifying professional qualification obtained at a domestic or foreign university, as well as in the disciplines specified in the EDHSZ, to obtain

a doctoral (PhD) degree without participating in an organized doctoral training. Individual preparation can only be used in particularly justified cases.

- The admission requirements for applicants for individual training and individual preparation are regulated in detail by the UDHR.
- The most important conditions for participation in doctoral training:
 - a) application;
 - b) Inclusive statement of the DSMS Head of School and the HRA;
 - c) Supporting proposal of the AC based on an interview and a habitus assessment;
 - d) the DSMS's favorable decision on suitability for training or preparation and admission;
 - e) availability of financial resources for training.
- Admission to individual preparation shall also be carried out in accordance with paragraph (5) of this Article.
- The OAA examines the received applications from the point of view of form, the DSMS from the point of view of content, and in case of deficiencies, the applicant is called upon to remedy the deficiency. Applicants who meet the formal conditions will be invited by the DSMS Head of School an admission interview in May (in the case of supplementary admission, August), the purpose of which is to decide on their suitability for the elaboration of the chosen topic. The AC has 3-5 members, chaired by the DSMS Head of School, the members of the committee are the HRA and the expert of the topic. The applicant's supervisor, the DSMS Scientific Secretary and the student representative of the doctoral students may also participate in the committee with the right of consultation.
- The purpose of the admission interview is to assess the applicant's suitability to develop the research topic chosen by the applicant.
- At the admission interview, the committee evaluates the applicant based on three criteria:
 - a) habitus examination, during which he must prove that he has comprehensive knowledge in the field of military sciences. Admission score to be awarded: 0-60 points;
 - b) scientific activity to date, in the course of which the place(s) achieved at the National Scientific Student Conference(s) (hereinafter NSSC), exceptionally the special prize received at the NSSC (which will be examined separately by the admission committee), and the scientific publications can be accounted for as follows: NSSC I. place: 20 points, II. place: 15 points, III. place: 10 points, special prize: 5 points. An already published scientific publication or accepted for publication means 3 admission points. (A statement issued by the editorial board or editor-in-chief of the scientific media wishing to publish the publication must be submitted about a publication accepted for publication). Applicants for individual training and individual preparation form must demonstrate significant research experience and research results verified by publications, which is a minimum of 10 (ten) publication points for applicants for individual

training, and a minimum of 20 publication points for applicants for individual preparation. Total points for the evaluation of scientific activity: 0-20 points.

- c) Assessment of foreign language skills: a complex state-recognised language exam at the B2 level (intermediate level) or an equivalent certificate in one of the recognised languages [Section 20 (2) a)]: 0 points (criterion requirement).

Points awarded for additional language exams:

- B1 (basic) complex type or equivalent language exam: 5 points;
- B2 (intermediate) complex type or equivalent language exam: 10 points;
- C1 (advanced) complex type or equivalent language exam: 15 points.
- If the first language exam is of the C1 (advanced) complex type, an additional 5 points can be given for it. Oral or written language exams cannot be evaluated as partial exams on their own. Pursuant to Section 2 (5) of the Government Decree No. 137/2008. (V. 16.), partial exams in the same language may be combined.

Total points for foreign language proficiency: max. 20 points.

- d) At least 60 points are required for admission out of the maximum 100 points (70 points for individual training, 80 points for individual preparation), including at least 40 points for the habitus test. (In the case of individual preparation, 20 publication points must be achieved).
- The AC will review, rank and submit the applicants to the DDC for decision. Following the decision of the DDC, the DSMS will notify the applicants in writing within 8 days.
 - The DSMS provides regular and public information about doctoral training annually; publishes the admission requirements, as well as the list and results of the admitted applicants on the website of the DSMS.
 - The requirements and procedures of the admission procedure are regulated in detail by Articles 22-29 of the UDHR.

21. §

Planning, organising and implementing training

- (1) The doctoral student prepares an individual study and research programme under the guidance of the supervisor on the basis of the prescribed study and examination obligations.
- (2) The individual study and research programme is approved by the relevant HRA on the basis of the proposal of the supervisor.
- (3) In the case of the first semester containing the compulsory subjects, the planning is done centrally in the DSMS.
- (4) Admitted doctoral students, including those participating in individual training, enter into a student relationship with the university when they enrol in DSMS in the first semester.

- (5) From the second semester of studies, students register in the Neptun Unified Study System during the registration week. The request for the suspension of the student status must be indicated in writing to the DSMS Head of School through the DSMS Scientific Secretary.
- (6) The DSMS Study Officer of the doctoral school announces the subjects indicated by the students every semester, and the doctoral students admit them.
- (7) The teaching conditions of the individual subjects and research seminars are provided by the course directors, the competent HRAs and the heads of departments. In the case of several students applying for the same subject, the education must be carried out in a small group in a coordinated manner.
- (8) The fulfilment of the requirements and exams of the subjects is recorded in Neptun by the course director and the DSMS Study Officer.

22. §

Evaluation of the doctoral training, the complex exam and its closure

- (1) At the end of each semester of the doctoral training – until the last working day of the exam period – the doctoral student submits a written information at the doctoral school, in which he or she indicates in detail the activities carried out in the given semester. At the end of each semester, the supervisor prepares a detailed evaluation of the student's activities during the semester. At the end of the semesters, the HRA evaluates the student's performance, and if necessary, the HRA may also request an oral report from the doctoral student and the supervisor.
- (2) At the end of the doctoral training, the doctoral student's academic and research work is evaluated by the management of the doctoral school and it decides on the fulfilment of the training and research requirements.
- (3) The candidate obtains an absolutorium after the successful completion of eight (in exceptional cases more) semesters, which is a document of that the doctoral student has fulfilled the study and research obligations of the doctoral program in all respects. The absolutorium is issued to the candidate by the DSMS Head of School. The absolutorium may not be issued to a student who has not obtained at least 240 credits and has not completed 20 publication points during the course of the training. (This does not apply to individual trainees). The other conditions for issuing the absolutorium are set out in the DSMS SER.
- (4) The four-year training period – with the exception of individual training – may not be shortened, the absolutorium may not be issued earlier, but the workshop discussion may be held in the last year of the training.
- (5) After the first four semesters of the doctoral training (Training and Research Period), the doctoral student is required to take a complex exam.

The complex exam:

- a) The first four semesters of the doctoral program, as a conclusion of the training and research phases, and as a condition for the start of the research and dissertation phases, doctoral students are required to take a complex exam.

- b) Conditions for applying for the complex exam:
 - ba) Students can apply for the complex exam by filling in the application form available on the website of the DSMS, which must be submitted at the DSMS.
 - bb) The doctoral student must have the supervisor's evaluation of the student's academic progress so far.
 - bc) Obtaining at least 120 training credits (worth 70 study and 50 academic credits) in the "training and research phase" (first four semesters) of the doctoral program.
 - bd) The doctoral student must have 6 publication points (3 scientific articles).
 - be) The application for the doctoral degree procedure of the individual preparation applicant begins with the application for the complex exam and its acceptance. When applying for the complex exam, the applicant must have the 20 publication points required for obtaining a degree. Applicants applying for the individual preparation form of training will select the subjects of the exam from among the subjects announced in the given year and approved by the DDC. The further requirements of the individual preparation student are regulated by Article 37 of the UDHR.
 - bf) Before the exam, the doctoral student must submit a written research plan for the research and dissertation phase, which, in addition to the requirements set by the DSMS, also includes a schedule for the preparation of the dissertation and the publication of the results.
 - bg) The detailed requirements and procedures of the complex exam are regulated by Chapter 3.1 of the DSMS Training Plan and Sections 38-39 of the UDHR.
- (6) The tasks of the individual preparer and the order of evaluation of the preparation are regulated by the UDHR and the DSMS SER.

23. §

The degree acquisition procedure

- (1) The HDI participates in the tasks of the degree acquisition procedure in cooperation with the OAA.
- (2) General requirements for obtaining a doctoral degree:
 - a) documenting independent scientific work, especially publications published in scientific journals, books, scientific conference proceedings, mostly related to the candidate's research topic. Scientific work is certified by achieving a minimum of 20 publication points, summarized on the basis of the point value table, of which at least one must be a peer-reviewed publication in a foreign language, and at least seven publications in Hungarian published in peer-reviewed journals;
 - b) proof of knowledge of two foreign languages. Proof of proficiency in two foreign languages, proof of at least one B2 and one level B1 (basic) com-

plex ¹ state-recognized language exam or equivalent certificate in the language specified in Section 22 (3) of the UDHR. In the case of a C1 level (advanced) complex state-recognized language exam (or an equivalent certificate), it is sufficient to certify a B1 level (basic) complex state-recognized language exam (or an equivalent certificate) in another language.

The language requirements required for obtaining a degree shall be applied first – in an ascending system – to doctoral students admitted from 2023/24. By way of derogation, those linguistic requirements shall also apply to persons who have not yet obtained their academic degree at the time of the entry into force of the amended provisions.²

- c) in addition to his/her native language, doctoral candidates who are not Hungarian citizens are required to certify at least two state-recognised intermediate level language examinations, or one state-recognised advanced level and one state-recognised basic level complex type or equivalent language examinations naturalised in Hungary;
- d) obtaining the absolution;
- e) to independently solve a scientific task, to prepare a dissertation, a work of art, and to defend the results in a public debate;
- f) the requirements of the degree acquisition procedure are regulated in detail by Article 42 of the UDHR.

(3) Procedure for the workshop discussion of the doctoral thesis:

- a) a workshop discussion must be held before the submission of the thesis;
- b) the workshop discussion can be conducted if the supervisor considers the draft thesis suitable;
- c) the workshop discussion is organized and conducted by the supervisor;
- d) the workshop discussion must be submitted to the DSMS Scientific Secretary with the signature of the HRA on the "workshop discussion notification form" 15 days before the event takes place;
- e) the workshop discussion is approved by the DSMS Head of School;
- f) The pre-reviewers of the draft thesis shall be given at least 30 days to prepare their evaluations;
- g) invitations to the workshop discussion are signed by the DSMS Head of School and sent by the supervisor;
- h) the draft dissertation must be made public in digital form on the DSMS website at least two weeks before the workshop discussion;

(4) The detailed rules of procedure for the workshop debate are regulated by Article 44 of the UDHR.

¹ Approved by Decision No. 13/2023 (II.06.) of the UDHC

² Approved by Decision No. 13/2023 (II.06.) of the UDHC

(5) Order of the degree acquisition procedure:

- a) application for the degree acquisition procedure, which can take place if all the required conditions are met, no later than 3 years after passing the complex exam;
- b) if the submitter of the doctoral thesis is unable to meet the deadline due to childbirth, accident, illness or other unexpected reason, through no fault of his or her own, it may be extended by a maximum of one year;
- c) writing the doctoral thesis, then testing it in a workshop discussion in front of a professional body, filling in the deficiencies that have arisen and carrying out the printing work of the dissertation;
- d) if all the conditions are met, the complete material is submitted to the OAA. The OAA checks the submitted documents formally, and then the DSMS checks the submitted documents in terms of content;
- e) after the elimination of any deficiencies, on the proposal of the candidate's supervisor – in consultation with the HRA – the DDC discusses and decides on the chairman, members and reserve members of the evaluation committee;
- f) when compiling the evaluation committee, Sections (1) and (2) of Article 49 of the UDHR shall be considered authoritative;
- g) following the DDC's decision, the DSMS sends the thesis to the two official reviewers, who have two months to prepare the review;
- h) within two months of receiving two positive reviews, the DSMS will arrange and set a date for the public defence. If one of the reviewers' proposals is negative, DDC will invite an additional, third reviewer. In the event of two rejections, the submission of a new doctoral thesis may be initiated after two years at the earliest, but within three years, no more than once. The new dissertation should preferably be published by the original reviewers;
- i) in the event of a successful defence, the UDHC decides on the award of the degree by secret ballot, with a majority of those present; the awarded PhD degree is awarded by the Rector and the Deans (Inaugural Council) at a ceremonial meeting of the Senate of the University held twice a year;
- j) the evaluation of the doctoral thesis and the procedure for obtaining the degree are regulated in detail by Articles 46-51 of the UDHR.

CHAPTER VII.

FINANCIAL MANAGEMENT AND QUALITY ASSURANCE OF DSMS

24. §

Financial Management of the DSMS

- (1) DSMS does not operate independent financial management.

25. §

HDI's Quality Assurance System

- (1) DSMS operates a functional quality assurance subsystem in the unified quality assurance system of UPS. The basic criterion of quality assurance is a system that ensures the exact measurement of student and teacher performance, which sets strict requirements for each evaluated person.
- (2) DSMS's quality assurance system validates specific requirements for doctoral activities.
- (3) DSMS's monitoring system collects all data, factors, opinions (including the opinions of students, clients and other external bodies) that can be evaluated and compared. Evaluates the current state of training, research, teacher and student performance, organizational structure, curriculum and educational infrastructure, and then determines the degree of deviation from the requirements (quality assessment).
- (4) During the quality assessment, the DSMS Head of School makes recommendations for intervention and regulation with the approval of the DDC.
- (5) Quality inspection checks the operation of the quality assurance system.
- (6) The specific tasks to be carried out in the quality assurance system of DSMS are regulated in detail in the DSMS Quality Assurance Plan.

CHAPTER VIII

RELATIONS AND RULES OF COOPERATION OF DSMS

26. §

DSMS Connections

- (1) DSMS works closely with OAA, other doctoral schools of the university, all departments operating research areas and other university organizations in the field of doctoral training and obtaining doctoral degrees. Maintains professional relationships with doctoral schools of other universities. Maintains continuous contact with the research centres of the Ministry of Defence, other ministries and the HDF, the persons of law enforcement agencies and national security services with scientific degrees participating in doctoral

training, the Committee of Military Sciences of the Hungarian Academy of Sciences and the Hungarian Society of Military Sciences.

- (2) DSMS liaises with military schools in other states in cooperation with the University and Faculty.
- (3) The research areas within their competence also maintain independent contact with other bodies of the university and with organisations outside the university in the fields of study.

27. §

Rules for DSMS cooperation

- (1) The cooperation of the DSMS – including the research areas – with other (external) bodies may take into account the regulations issued by the Ministry of Defence and UPS, with the cooperation and consent of the University and the Faculty.
- (2) The DSMS may use the financial resources at its disposal (e.g. the amount of money won through tenders) to hold scientific events and to finance scientific publications.

28. §

Data Management Rules³

- (1) Before each doctoral act, the DSMS fills in a declaration of consent with the doctoral students on the publication of personal data on the website of the DSMS and in the database of the National Doctoral Council (doktori.hu).
- (2) In the statement, the student has the opportunity to declare that he or she does not consent to the publication of his or her data. In this case, the visibility and publicity of the scientific activities carried out at the University are impaired, and it hinders the effectiveness and holding of the workshop discussion and the doctoral defence. The student must be informed of this orally before the commencement of each doctoral activity, however, the declaration of consent is voluntary, if the student does not give his or her consent, there is no legal basis for the doctoral school to publish his or her personal data specified in the statement.
- (3) The declaration of consent must be completed by the student before the commencement of the following doctoral activities:
 - a) When applying to the doctoral school (the declaration of consent for this is handled by the staff member of the OAA);
 - b) Publication of the name of the admitted and enrolled doctoral student on the website of the DSMS, based on a declaration of consent;
 - c) Publication of the personal data (name, e-mail address, title of thesis, supervisor) on the website of the DSMS and in the database of the National Doctoral Council (doktori.hu) of students who have successfully passed a

complex exam, gained an absolutorium in the doctoral training, as well as those who are permitted to conduct the degree acquisition procedure, on the basis of a declaration of consent;

- d) Publication of the personal data (name, e-mail address, title of thesis, name of supervisor) of applicants for the degree procedure in the database of the National Doctoral Council (doktori.hu) on the basis of a declaration of consent.

CHAPTER IX

FINAL PROVISIONS

29. §

- (1) The SER of the UPS, the Disciplinary and Compensation Regulations of the Students of the UPS, the Student Compensation and Benefit Regulations of the UPS, the DSMS SER and the parts of other University regulations relating to students shall apply to doctoral students, doctoral candidates and the submitter of the dissertation, in accordance with them in matters not regulated by these Regulations.
- (2) The data of doctoral students and doctoral thesis submitters are processed in accordance with the provisions of Section 19 of the ANHE.
- (3) This DSMS OR has been revised in accordance with the UDHR that entered into force on 26th September 2025.
- (4) The DSMS OR was discussed and proposed for adoption in its present form by the DSMS DDC at its meeting on 12th January 2026. The UDHC approved these regulations at its meeting on 09 February 2026 (Decision No. 36/2026).
- (5) The provisions of this DSMS OR shall be applied first in the case of doctoral students entering into a student status in the second semester of the 2025/2026 academic year.

Budapest, 12 January 2026.

Major General dr. László KOVÁCS PhD
m.p.

DSMS Head of School

ANNEXES

Annex 1: Applying for a complex exam (sample) (*Annex 3 to UDHR*)

Annex 2: Minutes of the complex exam (sample) (*Annex 4 to UDHR*)

Annex 3: Application for a doctoral degree award (sample) (*Annex 5 to UDHR*)

Annex 4: Minutes of the doctoral defence (sample) (*Annex 6 to UDHR*)

Nemzeti Közszolgálati Egyetem

Intézményi azonosító szám: FI 99859

JELENTKEZÉS KOMPLEX VIZSGÁRA

1. Személyi adatok:

Név:

Rendfokozat:(Leánykori neve):

Anyja születési neve:

Születési helye, ideje:
.....

Személyi igazolvány száma:

Állampolgársága:.....

Állandó lakcíme és telefonszáma:

.....

Levelezési címe, telefonszáma és e-mail címe:

.....

Munkahelye (szolgálati helye), (szolgálati telefon):

.....

Beosztása:.....

2. Végzettség:

Egyetemi végzettsége (szak):

Oklevelet kiállító intézmény:

Oklevél száma:

Oklevél kiállításának ideje:

Nyelvismeret:

Nyelv	Fok	Bizonyítvány száma, kelte
.....
.....

3. A doktori képzés:

- formája:* a) szervezett teljes idejű (nappali) képzés: ösztöndíjas / önköltséges;
 b) szervezett részidős (levelező) képzés;
 c) egyéni képzés;
 d) egyéni felkészülés.

Doktori iskola:*

Hadtudományi Doktori Iskola
 Katonai Műszaki Doktori Iskola

Közigazgatás-tudományi Doktori Iskola
 Rendészettudományi Doktori Iskola

* A megfelelő aláhúzan-
dó!

Tudományterület/tudományág:

Kutatási terület:

4. Eddigi tudományos jellegű tevékenység számszerű adatai (pontérték táblázat szerint, darab/pont):

Könyv, pályázat, jegyzet: Lektorált folyóirat cikk:

Nem lektorált folyóiratcikk:.....
Nemzetközi konferencia kiadványban idegen nyelvű előadás:.....
Hazai konferencia kiadványban megjelent anyag:.....
Egyéb tudományos tevékenység:
.....

Büntetőjogi felelősségem tudatában kijelentem, hogy a fenti adatok a valóságnak megfelelnek és tudomásul veszem, hogy a valótlan adatok közléséből származó hátrányok engem terhelnek.

Kelt:..... 20..... év hó nap

.....
(a kérelmező aláírása)

A Doktori Iskola tölti ki

A Tudományági Doktori Tanács a jelentkezést elfogadta:

Kelt: Budapest, 20..... év hó nap

Nemzeti Közszerológálati Egyetem
Hadtudományi Doktori Iskola
Intézményi azonosító szám: FI 99859

Hallgatói azonosító:
Törzskönyvi szám:

JEGYZŐKÖNYV KOMPLEX VIZSGÁRÓL

1. Személyi adatok

Doktorandusz neve:.....
Rendfokozat: (Születési név):.....
Anyja születési neve:
Születési helye, ideje:, év hó nap
Állampolgársága:.....

Egyetemi végzettsége:
Tudományterület/tudományág:
Témavezető neve és tudományos fokozata:

2. Komplex vizsga időpontja:.....

3. Komplex vizsga tantárgyai, témakörei:

Első tantárgy/témakör:
Második tantárgy/témakör:.....

4. Feltett kérdések és válaszok:

Első tantárgy/témakör:
.....
.....
.....
.....

Második tantárgy/témakör:.....
.....
.....
.....
.....

Disszertációs rész:.....
.....
.....
.....
.....

5. Értékelés:

Megnevezés	Tantárgyak			Összesen szerzett pont	Összesen szerezhető pont	Kapott pontok átlaga (%)
	1. t.	2. t.	Dissz.			
Biz. elnök					15	
Biz. tag.					15	
Biz. tag					15	
Szerzett pont össz. részenként					-	
Szerezhető összpontszám részenként	15	15	15	-	45	

Megfelelt (a megszerezhető pontok 60–100%)

Nem felelt meg (a megszerezhető pontok 0–59%)

(Az elért eredmény aláhúzendő!)

Kelt, Budapest, 20..... év hó nap

bizottsági tag

bizottsági tag

bizottsági elnök

Nemzeti Közszolgálati Egyetem

Intézményi azonosító szám: FI 99859

JELENTKEZÉS DOKTORI FOKOZATSZERZÉSRE**1. Személyi adatok:**

Név:
 Rendfokozat:(Leánykori neve):
 Anyja születési neve:
 Születési helye: 19...év.....hó.....nap
 Személyi igazolvány száma:
 Állampolgársága:.....
 Állandó lakcíme és telefonszáma:

 Levelezési címe, telefonszáma és e-mail címe:

 Munkahelye (szolgálati helye), (szolgálati telefon):

 Beosztása:.....

2. Végzettség:

Egyetemi végzettsége (szak):
 Oklevelet kiállító intézmény:
 Oklevél száma:
 Oklevél kiállításának ideje:
 Nyelvismeret:

Nyelv	Fok	Bizonyítvány száma, kelte
.....
.....

3. A doktori képzés:

formája:* a) szervezett teljes idejű (nappali) képzés: ösztöndíjas /önköltséges;
 b) szervezett részeitős (levelező) képzés;
 c) egyéni képzés;
 d) egyéni felkészülés.

Az abszolutóriumot kiállító doktori iskola (kutatási terület):

Az abszolutórium kiállításának dátuma:.....

** A megfelelő aláhúzendő!*

4. A doktori eljárás:

Tudományterület/tudományág:

Kutatási terület:

5. Az értekezés címe:

.....

6. Eddigi tudományos jellegű tevékenység számszerű adatai (pontérték táblázat szerint):

Könyv, pályázat, jegyzet: Lektorált folyóirat cikk:

Nem lektorált folyóiratcikk:.....

Nemzetközi konferencia kiadványban idegen nyelvű előadás:.....

Hazai konferencia kiadványban megjelent anyag:
Egyéb tudományos tevékenység:

7. A pályázó nyilatkozata:

A Doktori és Habilitációs Szabályzat 46. § (1) bekezdésének megfelelően jelentkezem fokozatszerzésre.

Büntetőjogi felelősségem tudatában kijelentem, hogy a fenti adatok a valóságnak megfelelnek és tudomásul veszem, hogy a valótlan adatok közléséből származó hátrányok engem terhelnek.

Kijelentem, hogy az Egyetem személyes adatok kezelésével kapcsolatos tájékoztatóját megismertem, azt tudomásul veszem.

Kelt:..... 20.... év hó nap

.....
(a kérelmező aláírása)

A Doktori Iskola tölti ki

A Tudományági Doktori Tanács a jelentkezést elfogadta:

Kelt: Budapest, 20.... év hó nap

	MELLÉKLETEK	Állapot
1.	Jelentkezési lap	
2.	Eljárási díj befizetés igazolása (vagy a jóváhagyott mentesítési kérelem)	
3.	Abszolutórium másolat	
4.	Egyetemi végzettséget igazoló vagy azzal egyenértékű oklevél másolata (eredeti okirat bemutatása)	
5.	I. Államilag elismert vagy azzal egyenértékű nyelvvizsga bizonyítvány (B2, C1 komplex) másolata (eredeti okirat bemutatása)	
6.	II. Államilag elismert vagy azzal egyenértékű nyelvvizsga bizonyítvány (B1, B2, C1 komplex) másolata (eredeti okirat bemutatása)	
7.	Fogyatékoság típusát igazoló szakvélemény, határozat	
8.	3 hónapnál nem régebbi büntetlen előéletet igazoló hatósági bizonyítvány / külföldiek esetében ezzel egyenértékű okirat	
9.	Nyilatkozat	
10.	Műhelyvita jegyzőkönyve 3 példány	
11.	Szakmai önéletrajz E/3-as személyben, folyószöveggel megírva	
12.	Publikációs pontérték táblázat	
13.	Publikációs jegyzék (részletes, MTMT) és a publikációk, valamint a társszerzői nyilatkozatok és különlenyomataik	
14.	Szerzői ismertető (tézis) magyar nyelvű 1 példány	
15.	Szerzői ismertető (tézis) angol nyelvű 1 példány	
16.	Disszertáció 1 példány keménykötésben	
17.	Disszertáció elektronikus formában (mely tartalmazza a disszertációt, Szerzői ismertető (magyar és angol nyelven)	
18.	Előterjesztés védési bizottságra és hivatalos bírálókra	
19.	Kérelem angol nyelvű eljárásra (ha van)	
20.	A Tudományos Ügyek Iroda által kiállított igazolás, hogy a leadásra kerülő doktori értekezés egyezőség-vizsgálata megtörtént.	
21.	DI által kiállított bekötési engedély	
22.	Adatvédelmi nyilatkozat	

Nemzeti Közszolgálati Egyetem
Intézményi azonosító szám: FI 99859

Hallgatói azonosító:.....
Törzskönyvi szám:

JEGYZŐKÖNYV DOKTORI VÉDÉSRŐL

1. Személyes adatok:

A doktori értekezés benyújtójának neve:

.....
Rendfokozat: (Születési név):.....
Anyja születési neve:
Születési helye, ideje:,évhónap
Állampolgársága:
Egyetemi végzettsége:.....

2. Tudományterület/tudományág:

3. Doktori képzés formája:

4. Témavezető neve és tudományos fokozata:

5. Az értekezés, alkotás címe:
.....

műfaja: értekezés, alkotás leírása

6. A nyilvános vita helye:

Időpontja:

Nyelve (ha az nem magyar):

7. A bírálóbizottság tagjai és tudományos fokozatuk:

Elnök:

Titkár:

Tagok:

.....

.....

A hivatalos bírálók és tudományos fokozatuk:

.....

.....

8. A nyilvános vitában vitatott kérdések, illetőleg tételek (a kérdések, felszólalások lényege):

.....
.....
.....

a) A vitában résztvevők neve:

.....
.....
.....

b) A doktori értekezés benyújtója válaszainak lényege:

.....
.....
.....

9. A hivatalos bírálók javaslata a vita berekesztése után:

a) A tudományos fokozat odaítélését javasolja: (név)

.....-
.....-

b) A pályázat elutasítását javasolja: (név)

.....-
.....-

10. A nyilvános vita után, a bírálóbizottság zárt ülésén felmerült kérdések, esetleg a jelölt és hivatalos bírálóktól a zárt ülésen kért felvilágosítások, a bírálóbizottság állásfoglalása a szóban levő kérdésekről:

.....
.....
.....

11. Az új tudományos eredmények összefoglalása, a munka értékelése tartalmi és módszertani szempontból, esetleges különvélemények, a bírálóbizottság állásfoglalása a nyilvános vitában vitatott kérdésekről:

.....
.....
.....

12. A hivatalos bírálók és a bírálóbizottság titkos szavazásának eredménye:

- 5 pontot adotttag
- 4 pontot adotttag
- 3 pontot adotttag
- 2 pontot adotttag
- 1 pontot adotttag
- 0 pontot adotttag

Elérhető maximális pontszám:, összesen adott pontok száma:, azaz az elérhető pontok%-a.

A doktori értekezés védésének minősítése:

Summa cum laude

Cum laude

Rite

Kelt: Budapest, 20..... év hó-n

A hivatalos bírálók és bírálóbizottság tagjai:

.....
hivatalos bíráló

.....
hivatalos bíráló

.....
a bírálóbizottság tagja

.....
a bírálóbizottság tagja

.....
a bírálóbizottság tagja

.....
a bírálóbizottság elnöke

.....
a bírálóbizottság titkára